

## **Retiring Certification Policy**

A PNCB certification can be updated to retired status when the certificant notifies PNCB staff in writing of his/her intention to retire. Certificants complete and submit an Intention to Retire PNCB Certification form and must sign an attestation confirming that the certification is retired. An active, unencumbered RN license is required for this status change.

To regain active recertification status after a credential is retired, the nurse or nurse practitioner must request reinstatement within one year of the retirement date or must meet current exam eligibility requirements and successfully pass the certification exam.

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